

## Appendix 2

### Tracking actions / outputs

#### May 2023 – April 2024

Item	Considered at meeting	Summary of action and Executive response	Updates and Outcomes	RAG
<b>Corporate</b>				
Corporate Delivery Plan 2023/24	Corporate 9 May 2023 Ref 22/23-66	Recommendation to Cabinet That the comments of the Committee be considered prior to the Plan being approved by Cabinet.	The comments of the Committee as listed in the minutes were considered prior to the Plan being approved by Cabinet.	G
Volunteering for Staffordshire County Council	Corporate 9 May 2023 Ref 22/23-68	Comments and suggestions referred to Council for consideration along with the Volunteering strategy.	21 June 2023 <a href="#">Cabinet Report</a>	G
O&S Annual Report 22/23	Corporate 20 June 2023 Ref 23/24-4	Referred to Council for consideration on 20 July 2023.	Agreed by Council 20G July 2023	G
Integrated Performance Q1	Corporate 1 August 2023 Ref: 23/24-11	Further information requested Divisional Highways Programme funding allocation refer to Ch/Vc Forum for discussion	Further information emailed 24.08.2023 DHP referred to Ch/Vc Forum 12 September 2023	G
Corporate Complaints Annual Report	Corporate 12 September 2023 Ref:23/24-15	Corporate Complaints training be added to the Annual training schedule for all members	Information emailed 29.09.2023	G
Electoral Review of Staffordshire County Council	Corporate 12 September 2023 Ref:23/24-16	The comments of the Corporate O&S Committee be referred to Cabinet as part of the consultation	Reported to Council 12.10.2023	G
Entrust – Review of changes	Corporate – 6 November 2023 Ref 23/24-22	The Committee hold an informal meeting to discuss the possible future targets for the service.	24 January 2024 – Cllrs Wilcox, Pert, Francis and Yates Met and discussed performance with officers. Suggestions were made on	G

			information needed to inform performance.	
Climate Change Annual Report and Action Plan	Corporate – 6 November 2023 Ref 23/24-23	Pre-decision Scrutiny. The comments made by the Committee, listed in the minutes were reported to the Cabinet on 15.11.2023.	Reported to Cabinet 15.11.2023	G
Climate Change Working Group report on Carbon Sequestration	Corporate – 6 November 2023 Ref 23/24-24	The report and recommendations to Cabinet on 13 December 2023. Due to report back in April 2024	Cabinet response added to the work programme – 9 April 2024	A
Integrated Performance report– quarter 2	Corporate – 6 November 2023 Ref 23/24-21	<p>a) The tolerance on graph axis's should be changed, wherever practical, so that it starts at a number closer to the actual e.g. started at 90 if the data started at 94 and not zero.</p> <p>b) That the following information be provided to the committee:</p> <ul style="list-style-type: none"> <li>• The full list of schemes which had applied for covid funding as well as the successful ones.</li> <li>• A copy of the Cabinet (20/09/23) report entitled “SEND Accelerated Progress Plan: Enhanced Assess-Plan, Review Pathway, Strategy for Special Provision and the Staffordshire Children and Young People’s Framework”.</li> <li>• The financial impact of the new online financial self-assessment portal, as mentioned in Paragraph 41 of the report.</li> <li>• An update on the Chatterley valley scheme slippage be sent to Councillor Yates directly.</li> </ul>	Information requested was emailed 27/11/23	G
Equality, Diversity, Inclusion and -	Corporate 18 December 2023 Ref 23/24-29	That work experience for care leavers was encouraged with partners.	Information emailed 12/01/24 The procurement team worked with the C&F Care Leavers team to get	G

Principles, Objectives and Action Plan update		The Committee asked for information on the employment broker service and how to works with individuals to secure employment be provided to the committee after the meeting.	some legal wording added into our agreements regarding care leavers. This is not applicable to all contracts and is therefore removed to suit the contract subject matter.	
Peoples Strategy	Corporate 18 December 2023 Ref 23/24-28	The progress made against the year 1 and year 2 priorities of 'Our People Strategy 2023-27' was noted. Future monitoring of performance be monitored through the committees Integrate performance quarterly report. The following detailed information be provided to the committee after the meeting: <ul style="list-style-type: none"> <li>• The number of colleagues affected by post covid 19 syndrome.</li> <li>• Bereavement support offered to colleagues</li> <li>• The usage of the new careers website, compared to previous months.</li> </ul>	Information emailed 12/01/24	G
MFTS 2022-2027 Working Group Report	Corporate 18 December 2023 Ref:23/24-30	The draft report of the Medium-Term Financial Strategy (MTFS) Working Group was approved. The report was referred to Cabinet at its meeting on 24 January 2024, to be considered as part of the draft budget setting process and that the Cabinet provide an executive response to the recommendations within two months of receipt of the report. The working group to be provided with a briefing on the government settlement as soon as available and that any they suggest priority areas of investment for the Cabinet, if appropriate.	Briefing note sent out, no substantial change and no comments made. Cabinets response added to WP – April 2024	G

		The Chairman be authorised to finalise the final report subject to any amendments made following the settlement briefing.		
<b>Health and Care</b>				
Primary Care Dental Overview	Health and Care 12 June 2023 Ref 23/24-4	The Committee write to the ICB and Keele university to support a dental school at Keele University.	Letter of support sent	G
Good Mental Health Strategy, action plan and performance	Health and Care 11 September 2023 Ref: 23/24-25	Cabinet Member to share the strategy and action plan with partners and give consideration to expanding the Staffordshire connects to include a section for Children and young people. Committee to receive a list of voluntary sector schemes funded by the NHS.	Emailed to committee	G
SSOT ICS People / workforce	Health and Care 16 October 2023 Ref 23/24-32	Further information/data relating to international recruitment, incidents of violence towards staff and a list of development programmes and metrics around learning, development and employee engagement.	Emailed to committee	G
West Midlands Ambulance Service	Health and Care 13 November 2023 Ref: 23/24-40	Recommendation to SSOT Commissioner to investigate training provided to Staffordshire Fire and Rescue service officers to provide the commissioned falls service. Facilitate a summit with all relevant parties to consider improving system flow across the system. Receive data relating to people conveyed to acute hospital but not admitted.	Emailed to progress	A

Health Impacts of Wallys Quarry	Health and Care 20 November 2023 Ref 23/24-43	Letter to Environment Agency to respond to questions raised by committee	Response from EA received 18 December and circulated to Members	G
Maternity and Neonatal Services	Health and Care 27 November 2023 Ref: 23/24-48	Staffordshire and Stoke-on-Trent ICB investigate the feasibility of an external audit of maternity services in Staffordshire. The Committee receive an update on maternity services and on the Freestanding Midwife-led birthing Units.	Added to Work programme 2024-25	G
SSOT ICB Performance and Finance Overview Q2	Health and Care 27 November 2023 Ref: 23/24-49	the Committee receive a briefing note detailing the actions to address the CAHMS waiting list.	Chased 17 January 2024	A
<b>Prosperous</b>				
Highways Transformation Programme	Prosperous 7 June 2023 Ref 23/24-3	Cabinet Member to have regard to the comments made by Committee in his work to implement the new future delivery model for Staffordshire Highways. Scrutiny Committee to have oversight of Functional Service Level Commissioning (FSLC).	Various additional measures implemented to performance manage existing Highways Strategic Partner and; Arrangements made for FSLC to be considered at their July meeting;	G
Staffordshire CC Economic Strategy Delivery	Prosperous 7 June 2023 Ref 23/24-4	That the Deputy Leader and Cabinet Member for Economy and Skills arrange for Members to receive an update on the development of the West Midlands Rail Freight Interchange. That the Deputy Leader investigate the potential of promoting some of the initiatives available in support of the Economic Strategy, as set		A  A

		out in the report, through Staffordshire Schools.		
Employment and Skills Strategy	Prosperous 28 September 2023 Ref 23/24-17	<p>That the Cabinet Member have regard to the various comments made by the Committee in finalising Staffordshire's Employment and Skills Strategy 2023-2030.</p> <p>That the Cabinet Member explore how the County Council's engagement with school pupils (including those with Special Education Needs and Disabilities (SEND) wishing to undertake work experience placements could be improved having regard to the various ambitions contained in the Strategy.</p> <p>That the Committee receive a progress update on implementation of the Strategy in six-months' time taking into consideration their other Work Programme priorities.</p>		A
Highways Transformation Progress and Performance Quarterly Update	Prosperous 28 September 2023 Ref 23/24-19	<p>That satisfactory progress had been made in the Highways Transformation Programme to date.</p> <p>That the Cabinet Member be urged to have regard to the above-mentioned comments in his work to implement the new future delivery model for Staffordshire Highways.</p> <p>That the Cabinet Member investigate what additional support (financial and practical) could be provided to local communities by the County Council during Highway Improvement Works, in the future.</p>	Various additional measures implemented to performance manage existing Highways Strategic Partner and; investigations underway looking at what further support can be given to local communities affected by Highway Works in co-operation with the Deputy Leader and Cabinet Member for Economy and Skills.	A

<p>Community Learning Self-Assessment Report 2022 - 2023</p>	<p>Prosperous 9 November 2023 Ref 23/24-29</p>	<p>That the 'Good' performance of the Community Learning Service during 2022/23 be welcomed. That the Cabinet Member continue his efforts to address the above-mentioned areas of weakness with a view to achieving significant improvement by December 2023. That the Cabinet Member consider reconfiguring future Self-Assessment reports to the Committee to include Key Performance Indicators listed by gender. That the Cabinet Member consider reconfiguring future Self-Assessment reports to the Committee to better illustrate learners by ethnicity so that any inequalities highlighted can be addressed, as appropriate.</p>	<p>Significant rapid improvement in outcomes for learners on English for Speakers of Other Languages (ESOL) and digital courses, especially for Black and minority ethnic learners achieved; Self-Assessment Report submission to Ofsted included Key Performance Indicators by gender, benchmark data and narrative. Further enhancements planned for 2023/24 report in line with Committee's recommendations.</p>	<p>G</p>
<p>Annual Street Works Permit Scheme Reports and Draft Traffic and Network Management Plan</p>	<p>Prosperous 9 November 2023 Ref 23/24-30</p>	<p>That the Street Works Permit Scheme Annual Report for Years 1 and 2 (1 April 2020 – 31 March 2022) indicating the successful operation of the Scheme during that time, be welcome. That the Cabinet Member for Highways and Transport consider lobbying Central Government regarding the level of fees and charges applicable under the Scheme to ensure they better reflect the scope of the Authority's strategic aims, as set out above. That the proposed format/headings for the Traffic and Network Management Plan be supported and that the draft Plan be</p>	<p>To be taken forward by Cabinet Member in his ongoing communication with Roads Minister. Any significant developments to be reported to the Committee as necessary.</p>	<p>A</p>

		presented to the Committee for Scrutiny when it becomes available in Spring 2024.		
Staffordshire History Centre Update	Prosperous 22 November 2023 Ref 23/24-35	That the key findings of the Independent Evaluation Report on the Staffordshire History Centre Capital Works progress be welcomed. That consideration be given to the citing of a Time Capsule at the Staffordshire History Centre, as part of the celebrations to mark its opening in 2024.	Working with Partners to gather items and site Time Capsule in the archive once the History Centre is open. NB. capsule cannot be incorporated into the design of the building as there is nowhere suitable to bury this to ensure future preservation of the contents.	G
Review of Schools Performance	Prosperous 13 December 2023 Ref 23/24-43	That the Cabinet Member undertake further detailed analysis of the Educational Achievement in Staffordshire schools results September 2022 – July 2023 in order to better understand the reasons for the various key messages with a view to ensuring appropriate remedial measures were implemented where possible. That further scrutiny of Educational Achievement in Staffordshire schools be undertaken at the appropriate time, as necessary.	Ongoing – Significant work required and an update to be made available to the Committee in 2024/25 Municipal Year in line with their Work Programme Planning intentions.	A
<b>Safeguarding</b>				
"Living my Best Life" Joint Strategy for Disabled and Neurodivergent people in Staffordshire 2023-2028	Safeguarding 15 June 2023 Ref 23/24-4	Pre-decision scrutiny, with the Committee supporting the Strategy and intending to consider the action plan in due course	The Strategy was adopted at the 19 July cabinet meeting	G



Customer feedback and complaints service – Adult Social Care	Safeguarding 27 July 2023 Ref:23/24-8	The Committee made a referral to Corporate Overview and Scrutiny to consider the impact of changes to the financial assessment accessibility and method of charging six months from implementation.	This will be included in the Work Programme	G
Early Years Strategy	Safeguarding 24 October 2023 Ref:23/24-19	Pre-decision scrutiny. The Committee supported the strategic vision for the Early Years' Service, welcoming the work to reorganise the service delivery model and planned budget profile	The Strategy was adopted by Cabinet at their meeting of 15 November 2023	G
Family Hub and the work of the Family Improvement Boards	Safeguarding 23 November 2023 Ref 23/24-23	The Committee supported the emerging Family Hub model. They intend to investigate the possibility of becoming advocates, pledging their support for the Staffordshire Co-production Promise. They also requested further details on: the Bump to Toddler Pathway; the Risk register; and location of Family Hubs. The Committee intend to scrutinise progress against the Family Hub performance framework in either 6 or 12 months (at the discretion of the Chairman in consultation with the Cabinet Member)	All information requested has been forwarded to the Committee for consideration of any further scrutiny.  The performance framework progress will be included on the Committee's work program for the new municipal year.	G
The work of Trading Standards	Safeguarding 23 November 2023 Ref 23/24-24	Scrutinising the enforcement work of Trading Standards in safeguarding Staffordshire residents, particularly focusing on scams. The proactive work of Trading Standards on this issue was welcomed. Members requested specific enforcement data. Members will also consider becoming scam champions.	Enforcement data emailed on 5/12/2023	G

Safeguarding Concerns of Vaping	Safeguarding 23 November 2023 23/24-24	Scrutinising SCCs approach to dealing with vaping non-compliance, the unsafe nature of these products and marketing at children. They agreed to write to all district and planning committee chairs to highlight the Committee's concerns around vaping, seeking their consideration to include planning restrictions through their Health in all Policies to prevent vaping outlets being positioned near schools, colleges etc.	<p>Letter to be co-signed by the Cabinet Support Member for Public Health and Integrated Care.</p> <p>Letter emailed to each of the Planning Committee Chairs for the 8 Districts and Boroughs</p>	G
SSCB Annual Report 2022-2023	Safeguarding 4 January 2024 Ref 23/24-30	The Committee have a number of concerns around communication, information sharing, and delegation of attendees to Board meetings. They are writing to the three statutory partners to highlight their concerns and request a meeting to consider how these concerns are being addressed.	<p>Letter drafted, awaiting comment from the Chair</p> <p>Following discussions during and in preparation for the 15 February Committee Members agreed to investigate the concerns raised by the Annual Report further before requesting the meeting.</p> <p>This will take place at the MASH, with a visit to see how this works alongside discussion on the concerns raised within the Annual Report. The visit is scheduled for 28 February. Following this visit Members will discuss whether their concerns remain and what further scrutiny is necessary.</p>	A

Provision of Services for Children and Young People (previously entitled "Homes for Children in our Care")	Safeguarding 4 January 2024 23/24-28	Pre-decision scrutiny. The Committee supported opening 6 new in-house local authority children's homes, the requested contribution from the Council's transformation fund to meet upfront costs. They also supported joining the West Midlands Framework for the Provision of Residential Placements from October 2024 and joining the West Midlands Foster Care Framework from April 2024.		G
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